



Commercial Cargo Shipments: To, From and Within Greenland

All cargo shipped to Greenland must be entered into the Battelle ARO (B-ARO) cargo tracking system (CTS). This allows the cargo to be tracked from its inception to the final destination.

It is the responsibility of the shipper to package the cargo appropriately and to enter the necessary information into CTS. All cargo requires a printed CTS label on the package (unless it is shipped directly from vendor).

Cargo Tracking System Instructions

If the commercial shipment will transit through Scotia to arrive in Greenland via the Air National Guard (ANG), see **ANG Customs and Cargo**

Cargo shipped directly to Greenland commercially will transit through Copenhagen. B-ARO finds the most expedient approach is to use DHL Global Forwarding – these shipments are received via Air Greenland Cargo, allowing B-ARO Kangerlussuaq staff to track the cargo when the shipper provides the Air Waybill number.

Regardless of shipping option, send tracking information to the following:

- Kangerlussuaq Cargo Lead Dave Haney at dave@polarfield.com
- Kangerlussuaq Site Supervisor at ARO-kangerops@polarfield.com
- Science Project Manager (PM) for researcher cargo

Common Commercial Shipping Options

1. **DHL Global Forwarding (recommended)** <https://www.dhl.com/us-en/home/our-divisions/global-forwarding.html>

- Contacts:
 - Email Greenlandair@dhl.com which will reach the North Atlantic division group.
 - North Atlantic Manger: Alexandra Maare, Alexandra.Maare@dhl.com +45 3690 5532.
- DHL Global Forwarding ships cargo to Kangerlussuaq via Air Greenland Cargo
 - All cargo sent to Kangerlussuaq will travel via Airbus to Nuuk and then to Kangerlussuaq on a space available basis via Dash 8.
 - There is a max weight limit of 40 kg. (88.18 lbs.) You can check the size limitations of a Dash 8 here: <https://www.airgreenland.com/cargo/loadability-calculator/>
 - **Request a copy of the Air Waybill once created and send a copy of the Air Waybill # to the Kangerlussuaq Cargo Lead.** This provides tracking on this site: <https://www.airgreenland.com/cargo/tracking-and-calculators/tracking>

2. **DHL Express / DHL Standard** <https://www.dhl.com/us-en/home.html?locale=true>

- Upon arrival in Copenhagen the shipment will transfer to the postal service. DHL tracking ends at this point and transfers to Tusass (Greenland Telepost). Track & Trace: <https://www.tusass.gl/en/track-and-trace/>
- Or route the shipment to DHL Global Forwarding in Copenhagen, and they will send it to Kangerlussuaq. Contact the North Atlantic Department at Greenlandair@dhl.com to make these arrangements.,
 - Warehouse Address: A/S Kirstinehøj 42, DK-2770 Kastrup, Denmark
Phone: +45 3690 5500 / Direct: +45 3690 5543 / Fax: +45 3251 3230



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3. FedEx <https://www.fedex.com/en-us/shipping/international.html>

- Upon arrival in Copenhagen the shipment will transfer to the postal service. FedEx tracking ends here and transfers to Tusass (Greenland Telepost) Track & Trace: <https://www.tusass.gl/en/track-and-trace/>

4. UPS <https://www.ups.com/us/en/shipping/how-to-ship-internationally.page>

- This option is infrequently utilized. Process and tracking are subject to change as is the Kangerlussuaq-based receiver of the shipment. Blue Water Shipping is the most recent receiver.

Additional Shipping Options

1. Royal Arctic Line <https://www.royalarcticline.com/cargo/iceland-usa-and-canada/>
2. Blue Water Shipping <https://www.bws.net/contact/greenland>

Customs Requirements

Confirm commercial shipping requirements to Greenland with your shipping company or local Customs and Border Patrol office. This responsibility lies with the shipper and ARO staff is not a resource.

Hazardous Cargo Requirements

Shipping hazardous materials, including Lithium-Ion Batteries, may delay your shipment or cause it to be deemed undeliverable. Check with your shipping company in advance regarding the regulations for shipping cargo containing hazardous materials to Greenland.

<u>DHL Global Forwarding Ship to Address</u>	<u>All Other Ship to Addresses</u>
Dave Haney, Battelle ARO Air Greenland Cargo Kangerlussuaq, Greenland DK-3910	Dave Haney, Battelle ARO Postboks 1015 Kangerlussuaq, Greenland DK-3910

Commercial Cargo within Greenland

Cargo shipped to and from villages within Greenland is sent via Air Greenland Cargo.

Sending Cargo to Greenland Villages:

Cargo transiting through Kangerlussuaq to villages will be handled by B-ARO cargo personnel who will send the Air Waybill (AWB) number to the PM for further distribution. Track cargo movement here:

<https://www.airgreenland.com/cargo/tracking-and-calculators/tracking>

- Upon receipt, do not remove the TCN from the cargo. It is required for returning cargo to the US.

Returning Cargo to Kangerlussuaq:

Take retro cargo with TCN labels to the Air Greenland Cargo office at the airport:

- If the original label has come off and no printer is available, write the TCN # on the cargo. TCN labels will be printed and attached in Kangerlussuaq prior to shipment to Scotia.
- If your cargo was not sent via Scotia/ANG, but is returning via that route, create a new TCN with the destination of Scotia.
- Samples: If samples have been added to empty containers shipped to the villages, use the original TCNs for return but update the description in CTS.



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Provide accounting information to Air Greenland Cargo for billing. The PM will provide these details.

Send a complete list of returning cargo and the AWB # to the PM and dave@polarfield.com

- Work with the PM on the process required if hazardous cargo is included in the shipment.

Return Cargo Address:

Dave Haney, Battelle ARO
Air Greenland Cargo
Kangerlussuaq, Greenland
DK-3910

Returning Cargo from Greenland

Returning cargo from Greenland requires the same processes.

It is the responsibility of the shipper to package the cargo appropriately and to enter the necessary information into CTS. All cargo requires a printed CTS label on the package.

- When returning the same item, use the CTS returning item function instead of creating a new tracking code number (TCN).
- If returning the same package but with different contents, use the same TCN and update the description in CTS.

It is the responsibility of the shipper to coordinate onward shipping from the Stratton ANGB to final destination for returning cargo via Scotia on the ANG.

- After creating commercial shipping labels, label the cargo OR send a copy to B-ARO cargo staff (dave@polarfield.com, Kangerlussuaq or aro-summitcargo@polarfield.com, Summit Station) who will affix the label to the package before it departs Greenland.

Questions?

Contact Battelle ARO Kangerlussuaq with questions:

Dave Haney dave@polarfield.com 1.541.550.8319 (US) / +299.524281 (GL)